

**JUDGE MARK J. BARTOLOTTA**  
**LAKE COUNTY PROBATE COURT**

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**HOW TO OBTAIN A CERTIFIED COPY OF A  
MARRIAGE LICENSE**

Please note, marriage records are on file at the Lake County Probate Court if at least one of the applicants resided in Lake County at the time of marriage. If BOTH applicants did not reside in Ohio, and the marriage ceremony was performed in Lake County, Ohio, the marriage license can be on file at the Lake County Probate Court.

To obtain a certified copy of your marriage license/certificate you may call or email, or come to the Lake County Probate Court to make your request.

Your request must include the names of both parties, maiden name if applicable, date of marriage, the number of copies you are requesting, and a phone number you can be reached at. You will need to provide a valid phone number for in the instance that your request is unable to be processed.

You or someone on your behalf may personally pick up the document. The cost is \$2.00 cash only, per copy.

Another option is to have the Marriage Certificate sent to you via regular mail. You will need to send a self-addressed envelope with proper postage, and include \$2.00 in cash or a money order, for each copy to Lake County Probate Court.

Phone: #440-350-2326

Email: [teresa.corbin@lakecountyohio.gov](mailto:teresa.corbin@lakecountyohio.gov)

Address: Lake County Marriage Department  
25 North Park Place  
P.O Box 490  
Painesville, Ohio 44077

**IF YOU HAVE ANY FURTHER QUESTIONS PLEASE CONTACT THE  
LAKE COUNTY MARRIAGE DEPARTMENT AT  
#440-350-2326**